



The Queensland Youth Services (QYS) **ID Project** exists to ensure young people (aged 12 to 25 years) in unsafe or unstable situations can access necessary identification documents when they do not have the resources or support to do so on their own. The ID Project is a fund which relies solely on community-based donations (i.e. it is not a privately funded program) launched by QYS to assist young people in need, therefore funding capacity is limited and dependent upon QYS' existing pool of donated funds.

Each young person who accesses ID Project funding can only do so once. If an ID Project funding request has been formally approved by QYS, all external (non-QYS) clients will need to be directly assisted by their referring Support Worker with accessing their identification needs, if required by the client. QYS does not have the capacity to provide youth support beyond funding allocation for external ID Project requests.

**You must respond to each of the below screening questions prior to submitting your ID Project Application Form.**

SCREENING QUESTIONS
Does the young person have any existing forms of ID? If yes, why do they need the specific or additional ID document being requested?
Is this young person receiving Centrelink payments? If yes, please provide proof of a Concession Card (scan with application form).
Have any alternative cost minimisation methods been tried to source the requested identification document e.g. ID application via AusPost, free Birth Certificates through the Registry of Births, Deaths, and Marriages for First Nations people etc.? If yes, what were the outcomes?
<b>Community Services or Youth Support Agencies Only</b> Include responses for these questions if you are a Stakeholder in the industry
What access to brokerage does this young person have as a client of your agency?
Why is your agency unable to provide funding assistance for this young person?

This application form is to be completed by or on behalf of a young person in absolute need of financial assistance with attaining an identification document. The approval of an application will be at the discretion of Queensland Youth Services with applications being assessed case by case based on information provided by the applicant. All information collected will remain private and confidential under the *Privacy Act 2009*.

Section 1. REFERRER DETAILS	
<b>Full Name</b>	<b>Date of Referral</b> / /
<b>Email</b>	<b>Primary Contact Number</b>
<b>Organisation/ Program</b>	
<b>Relationship to Young Person</b>	
<input type="checkbox"/> Case/Youth/Support Worker/Manager <input type="checkbox"/> Guidance Officer <input type="checkbox"/> Parent/Guardian/Carer <input type="checkbox"/> Self-Referral <input type="checkbox"/> Other (specify) _____	

Section 2. YOUNG PERSON DETAILS		
<b>Full Name</b>	<b>Date of Birth</b> / /	
<b>Email</b>	<b>Primary Contact Number</b>	
<b>Residential Address</b>	<b>Suburb</b>	<b>Post Code</b>



<b>Gender</b>	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Non-Binary	<input type="checkbox"/> Prefer Not to Say
<b>Cultural Identity</b>	<input type="checkbox"/> Aboriginal	<input type="checkbox"/> Torres Strait Islander	<input type="checkbox"/> South Sea Islander	<input type="checkbox"/> Neither
	<input type="checkbox"/> Other (specify) _____			

**Section 3. IDENTIFICATION & FUNDING REQUIREMENTS** for Queensland identification documents only, renewals not permitted

<b>Type of Identification Required</b>	<input type="checkbox"/> Birth Certificate <input type="checkbox"/> Proof Of Age Card <input type="checkbox"/> Learner's Permit
<b>Reason for Identification Request</b>	<input type="checkbox"/> Housing Application <input type="checkbox"/> Obtaining A Learner's Permit <input type="checkbox"/> Bank Account <input type="checkbox"/> Centrelink <input type="checkbox"/> Other _____
<b>Reason for Financial Assistance</b>	<input type="checkbox"/> Unemployed and receiving Centrelink payments ( <i>must provide proof of Concession card</i> ) <input type="checkbox"/> Unemployed and not receiving any income <input type="checkbox"/> Parent/carer(s) receiving low income <input type="checkbox"/> Other _____
<b>Total Funding Required</b>	\$ _____

**Section 4. CONSENT**

I give my consent for this application form to be sent to Queensland Youth Services with the intention assisting me with my identification needs through access to ID Project funding, and for Queensland Youth Services to collect my personal information for administrative purposes.

<b>Client Name</b>	<b>Client Signature</b>	<b>Date</b>
If the young person being referred is under 16, a parent or guardian's consent is required to proceed, however if gaining parent or guardian consent is not possible, an appropriate referrer, as identified in Section 1, can provide consent on their behalf.		
<b>Full Name</b>	<b>Signature</b>	<b>Date</b>
<b>Relationship to Client</b>		

Submit all completed applications and related documents to [operations@qys.org.au](mailto:operations@qys.org.au) for processing.